

Room Parent Correspondence

Dear Parents,

The Room Parent volunteer/s for _____ class this
(teacher)
year are _____ & _____.

Please complete the following information:

Student's Name _____ Phone Number _____

Parent's Names _____

We are excited about the school year and hope to have as much parent participation as is possible. We are asking each of you to send us your e-mail address so we may compile a list to use for classroom correspondence. (not to be distributed otherwise)

Parent e-mail _____.

We would prefer to use e-mail as our way of communicating with you in order to cut down on papers being sent home. We believe this will be a very effective way of communicating but if you do not want to be included on this list please sign below and we will continue to send home paper copies with your child.

Paper Copies Only _____.

We know that many of you have expressed a desire to help with certain activities, celebrations, etc. Please check below if you would be interested in helping us throughout the year (volunteering, baking, sending in supplies, etc.)

Willing to help _____
name phone number

Thank You and we look forward to an exciting and wonderful year!!

Regards,

Room Parent (e-mail address)

Room Parent (e-mail address)